

Agrisafe 2.0 - Steering Committee

TERMS OF REFERENCE (DRAFT)

What's the project about?

The National Centre for Farmer Health, together with our research and health service partners, is redesigning **AgriSafe** – a preventative health program created to support farmers' health, wellbeing, and safety.

We're excited to have been awarded a five-year research grant from the Australian Government's **Medical Research Future Fund** to review, revise and expand this program. With this funding support, we'll work side by side with farmers, industry, and health professionals to make sure AgriSafe continues to meet the needs of farming communities today and into the future.

As part of this project, we'll co-design a refreshed program, gather important health data, and trial it across areas of **Victoria, New South Wales, and Queensland**. The goal is simple: to bring practical, proactive health support to more farmers and their families right across Australia.

Purpose:

The role of the AgriSafe 2.0 Steering Group is to steer the Agrisafe 2.0 project by providing recommendations for the implementation and progress of the revised Agrisafe model of care. The Steering Group will comprise of project team members, service providers and a minimum of 4 consumers from Queensland, New South Wales and Victoria, including:

- Farming community members
- Rural health service stakeholders

Their combined perspectives will ensure the voices of both service providers and farming communities are incorporated into the delivery and outcomes of this project.

Role and Function:

Steering Group members will be asked to:

- Provide expertise to help guide and shape the AgriSafe 2.0 team in the continuing development of the project.
- Represent the community by making farmer and health service perspectives known.
- Suggest and promote further opportunities for participant involvement in the AgriSafe 2.0 project.
- Act as ambassadors by promoting the AgriSafe 2.0 throughout their networks.
- Communicate aspects of the AgriSafe 2.0 project to their community, organisations and industry.



- To keep the AgriSafe 2.0 on track as emergent issues require changes to be considered
- To provide those directly involved in the AgriSafe 2.0 project with guidance on business and management ideas that impact project delivery.
- Project risk matrix monitoring and management
- Monitoring that project goals are reached in a timely manner.
- Report to the NCFH Board of Management via the NCFH the Director, Alison Kennedy

Meeting arrangements:

The Steering Group will meet quarterly over four years, commencing in Nov/Dec 2025 and concluding in 2029. It is anticipated that four meetings per year will be required, each expected to last approximately 60 minutes. Meetings will be held via tele/videoconference. Agendas will be distributed no later than seven days prior to each meeting. Between meetings, steering committee members may be emailed and asked to provide comment or advice on specific issues. It is expected that Steering Committee members will attend an initial webinar training session about the AgriSafe 2.0 project

The Steering Group may make recommendations regarding the appointment of community representatives or other industry or agency representatives; such appointments are subject to approval by the National Centre for Farmer Health.

Sunset Clause

Unless otherwise extended by National Centre for Farmer Health, this Steering Group shall cease after four years (or at the conclusion of the project).

Sitting Fees

This role is a voluntary position and attracts a sitting fee of \$50 per hour for each tele/videoconference meeting for those participating outside their paid employment role (i.e. self employed). It is the responsibility of the Steering Group members to provide the Steering Group secretary with the details for sitting fees i.e. an invoice or relevant reimbursement form completed (sitting fee claim instructions will be provided prior to inaugural meeting). A quorum for the meeting shall consist of a simple majority of the Committee members and the presence of the Chair.

Our intention is to meet for the first meeting late November/early December 2025. A date will be forwarded once EOI meeting day/time preferences collated. At this meeting this drafted TOR will be tabled for consideration and formal adoption.